



**SUBJECT: BOOK CLUB POLICY**

**Policy No: 2016-19**

**Date: October 17, 2016**

**Review Date: October 2020**

**Number of Pages: 2**

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**PURPOSE:**

The purpose of the Book Club Policy is to establish guidelines for Staff to administer the Book Club programme.

**POLICY:**

**General**

The Book Club is a discussion group which meets on a regularly scheduled basis as determined by its members and the Staff Liaison.

Book clubs support the Library's strategic plan by:

- Encouraging discovery and experience through introduction to literature, genres, field trips, and special guests such as authors;
- Fostering community connections and social ties across cultural, socioeconomic, and geographic barriers;
- Cultivating technological confidence through introduction to alternate formats and audio-visual aids/online materials (book trailers, maps, interviews).

**Application**

Any Innisfil ideaLAB & Library customer who belongs to or wishes to belong to a Library Book Club and the Staff involved in administering the Book Club(s).

## **Guidelines**

### ***Reading Materials***

The Library will make a reasonable effort to provide members with books. If the Library is unable to provide books, members will be informed with enough time to allow for the acquisition of materials through other sources such as Interlibrary Loan and the reciprocal loaning/borrowing of book club sets with other public libraries. Members are responsible for returning books in a timely fashion and in good condition. In the event of a late, damaged or lost book a fee may be applied to the member's account in accordance with Library Policy.

Under certain circumstances the Library may incur a cost in acquiring materials for Book Club members. In these cases, members may be asked to pay a fee in order to offset that cost.

### ***Membership***

The discussion format requires a limit on the number of participants. The recommended maximum number of registrants is twenty, but additional members may be accepted at the leader's discretion and depending on the availability of reading materials.

As a programme in support of the Library's mandate to foster literacy, there is no membership fee for this programme. However, members must possess a valid library card and registration is required.

Age restrictions may be applied based on an individual club's purpose. Adult clubs may be restricted to people aged 18 and over, and youth clubs may be restricted to a specific age range determined by Library Staff.

Approved by Innisfil Public Library Board, October 17, 2016,  
Motion Number: 2016.83

Supersedes Policy #2013-10, approved September 16, 2013, Motion #2013.78; &  
Policy #2010-06, approved March 8, 2010, Motion #2010.28; &  
Policy #2007-03, approved September 17, 2007, Motion #2007.43; &  
Policy #2004-01, approved February 9, 2004.